Order of Protection Process Circuit Court of Cook County (555 W. Harrison St. Courthouse) Domestic Violence Court 555 W. Harrison St. Chicago, IL. 60607

- Arrival
 - Enter through the main doors and proceed through the security checkpoint.
 - Go to the Office of the Clerk of the Circuit Court located on the main floor to the right of the security checkpoint.
 - Look for a sign on the back wall indicating where Orders of Protection are completed.
- Who to talk to?
 - Speak to the clerk's office staff member behind the desk in the middle of the office.
 - The staff member will help with identifying what type of Order of Protection is needed.
 - There are 5 types of protective orders offered at this courthouse:
 - Emergency (domestic relations)
 - o Criminal
 - o Civil
 - No Stalking
 - No Contact
 - Please Note: Emergency and Civil Orders of Protections can also be filed via the internet (E-File). For best assistance with completing petitions for Orders of Protection by E-Filing, please contact The Illinois Domestic Violence Hotline.
 - Phone: (877) 863-6338
 - If No Stalking or No Contact orders are needed, typically you will need 2 previous documented incidents of stalking.
 - If you would like to speak to a Domestic Violence Advocate, they are stationed around the office where Order of Protections are filed. If all the advocates are busy, the Clerk's Office employees will call down more advocates from upstairs to assist.

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- You will speak with an advocate from either:
 - Between Friends
 - Phone: (800) 603-4357
 - o Click here to visit: Between Friends Website
 - Metropolitan Family Services
 - Phone: (630) 469-5650
 - o Click here to visit: Metropolitan Family Services Website
 - Lifespan
 - Phone: (312) 408-1210
 - Click here to visit: Life Span Website
 - Family Rescue
 - Phone: (800) 360-6619
 - Click here to visit: Family Rescue Website
 - Pillars Community Health
 - Phone: (708) 745-5277
 - o Click here to Visit: Pillars Community Health Website
 - Sarah's Inn
 - Phone: (708) 386-4225
 - Click here to Visit: <u>Sarah's Inn Website</u>
- Important information
 - The hours to file for an Order of Protection begin at 8:30am until 4:30 p.m.
 - To be heard by the judge the petition packet must be completed prior to 4:30

p.m.

Emergency after-hours Order of Protection instructions

• For Order of Protection packets that are not able to be completed in person at one of the courthouse locations by 4:00 p.m., you will still be able to complete an emergency after-hours Order of Protection by visiting the Circuit Court of Cook County website. For assistance, please call the Domestic Violence Hotline. The Domestic Violence Hotline will provide instructions on

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how to complete the packet to utilize the after-hours emergency Order of Protection and will help you identify which Civil Order of Protection packet you will need to complete.

- The Illinois Domestic Violence Hotline contact information:
 - Phone: (877) 863-6338
- Click here to visit: <u>Circuit Court of Cook County (Domestic Violence Division)</u>
 - This will allow you to utilize the after-hours remote emergency Order of Protection service. (Hearings are available from 9 p.m. 3 a.m. Mon Fri and Weekends 1 p.m. 6 p.m.).
- Please note: By calling The Illinois Domestic Violence hotline you will be able to get connected to an advocate. The advocate will be able to then assist you with any additional questions that you may have.