Order of Protection Process Maywood Courthouse

1500 Maybrook Drive Maywood, IL. 60153

Arrival

- o Enter through the main doors and proceed through the security checkpoint.
- Go to the escalators on the left of the security checkpoint and go up to the second floor.
 You will enter the Office of the Clerk of the Circuit Court (room number 236).

Who to talk to?

- Speak to a clerk.
 - The clerk will assist you with identifying what type of Order of Protection that is needed.
 - There are 5 types of protective orders offered at the Maywood Courthouse:
 - Emergency (domestic relations)
 - Criminal
 - o Civil
 - No Stalking
 - No Contact
 - Please Note: Emergency and Civil Orders of Protections can also be filed via the internet (E-File). For best assistance with completing petitions for Orders of Protection by E-Filing, please contact The Illinois Domestic Violence Hotline.
 - Phone: (877) 863-6338
 - If No Stalking or No Contact orders are needed, you will be required to fill out independently. Typically, (2) previous documented incidents of stalking are required to be approved by a judge.
- o Next, the clerk will send you to office 251 to speak to one of the advocates available.
 - You will meet an advocate with either:
 - Pillars Community Health
 - o Phone: (708) 745-5277

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o Click here to Visit: Pillars Community Health Website

Sarah's Inn

Phone: (708) 386-4225

Click here to Visit: <u>Sarah's Inn Website</u>

- Important information
 - The hours to file for an Order of Protection begin at 8:30am until 4:30 p.m.
 - To be heard by the judge the packet needs to be completed prior to 4:00 p.m.
 - After-hours Orders of Protection
 - Assistance completing petitions for Orders of Protections after-hours is through The Illinois Domestic Violence Hotline.

Phone: (877) 863-6338

Click here to visit: <u>Circuit Court of Cook County (Domestic</u>

Violence Division)

Emergency after-hours Order of Protection instructions

- For Order of Protection packets that are not able to be completed in person at one of the courthouse locations by 4:00 p.m., you will still be able to complete an emergency after-hours Order of Protection by visiting the Circuit Court of Cook County website. For assistance, please call the Domestic Violence Hotline. The Domestic Violence Hotline will provide instructions on how to complete the packet to utilize the after-hours emergency Order of Protection and will help you identify which Civil Order of Protection packet you will need to complete.
 - o The Illinois Domestic Violence Hotline contact information:

Phone: (877) 863-6338

- Click here to visit: Circuit Court of Cook County (Domestic Violence Division)
 - This will allow you to utilize the after-hours remote emergency Order of Protection service. (Hearings are available from 9 p.m. – 3 a.m. Mon - Fri and Weekends 1 p.m. – 6 p.m.).
- Please note: By calling The Illinois Domestic Violence hotline you will be able to get connected to an advocate. The advocate will be able to then assist you with any additional questions that you may have.