## Order of Protection Process Rolling Meadows Courthouse

2121 Euclid Ave. Rolling Meadows, IL. 60008

- Arrival
  - Enter through the main doors and proceed through the security checkpoint to the Office of the Clerk of the Circuit Court.
  - You will go straight ahead to the end of the hall and make a right to find the Clerk's Office.
- Who to talk to?
  - At the first window on the right, you will speak to the clerk about filing for an Order of Protection. The clerk will assist you with identifying which type of Order of Protection is needed.
    - There are 5 types of protective orders offered at this courthouse:
      - Emergency (domestic relations)
      - No Stalking
      - o No Contact
      - o Civil
      - o Criminal
        - Please Note: Emergency and Civil Orders of Protections can also be filed via the internet (E-File). For best assistance with completing petitions for Orders of Protection by E-Filing, please contact The Illinois Domestic Violence Hotline.
          - Phone: (877) 863-6338
  - The clerk will guide you to an advocate if one is available onsite.
    - Please note: If you prefer to have a Domestic Violence Advocate expecting your arrival, Between Friends Domestic Violence Agency is available to meet you at the courthouse to assist with filing for the Order of Protection.
      - Call "Between Friends" at (800) 603-4357 to schedule an appointment.
      - Click here to Visit: <u>Between Friends Website</u>

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- Important information
  - The hours to file for an Order of Protection begin at 8:30 a.m. and go until 4:30 p.m.
    - To be heard by the judge, the packet needs to be completed prior to 4:30 p.m.
    - To ensure your petition can be heard the same day, arrive no later than 4:00

p.m.

## **Emergency after-hours Order of Protection instructions**

- For Order of Protection packets that are not able to be completed in person at one of the courthouse locations by 4:00 p.m., you will still be able to complete an emergency after-hours Order of Protection by visiting the Circuit Court of Cook County website. For assistance, please call the Domestic Violence Hotline. The Domestic Violence Hotline will provide instructions on how to complete the packet to utilize the after-hours emergency Order of Protection and will help you identify which Civil Order of Protection packet you will need to complete.
  - The Illinois Domestic Violence Hotline contact information:
    - Phone: (877) 863-6338
- Click here to visit: Circuit Court of Cook County (Domestic Violence Division)
  - This will allow you to utilize the after-hours remote emergency Order of Protection service. (Hearings are available from 9 p.m. 3 a.m. Mon Fri and Weekends 1 p.m. 6 p.m.).
- Please note: By calling The Illinois Domestic Violence hotline you will be able to get connected to an advocate. The advocate will be able to then assist you with any additional questions that you may have.