



Cook County Emergency Telephone System Board

November 22, 2024
10:30 a.m.

ATTENDANCE

Board Members in attendance;

Mr. John Cornier
Mr. Thomas Fleming
Mr. Michael Kuryla
Mr. John Matthews
Ms. Tisa Morris
Ms. Elizabeth Ryles

Staff and Guests in attendance;

Mr. Martin Bennett, Executive Director
Ms. Valerie Rhodes, Director of Support Services
Mr. Evan Stahlman, Lauterbach & Amen
Mr. Steve Litko, Lauterbach & Amen
Chief Derrick Blasingame, Olympia Fields Police Department

Executive Director Bennett called the meeting to order at 10:39 a.m.

Attendance was taken.

Executive Director Bennett welcomed our guest, Chief Blasingame from Olympia Fields Police Department.

MOTION TO APPROVE MINUTES

Ms. Morris made a motion and Mr. Cornier made the second to approve the Board meeting minutes of September 27, 2024 as presented.

Roll Call Vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

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LEGISLATIVE REPORT

LEGISLATIVE REPORT – NOVEMBER 2024

Mr. John Kelly's report is as follows;

The Illinois Senate and the Illinois House are not currently in session. The Fall Veto Session is scheduled for November 12, 13, 14 and 19, 20, 21 in both chambers. Since Governor Pritzker did not veto any bills sent to him and no legislation has been introduced for the Veto Session, the session may be reactive to recent issues like school funding and public transportation. We do not believe there will be any legislation that will impact the 9-1-1 community in the Veto Session.

The Statewide 9-1-1 Administrator, Cindy Barbera-Brelle, has announced that she will be resigning her position in February of 2025. Cindy has been the only 9-1-1 Administrator since the position was created in 2016. The Statewide 9-1-1 Administrator is appointed by the Governor and no process to replace Administrator Barbera-Brelle has been announced. The Statewide 9-1-1 Advisory Board met in Springfield on October 23rd immediately following the Illinois Public Safety Telecommunications Association conference. The meeting was very well attended and those in attendance provided comments on the proposed changes to Illinois Administrative Code Parts 1324, 1325 and 1326. The Advisory Board also met again for their monthly meeting on Monday, October 28th. At that meeting, there was additional discussion of Part 1325. No official schedule has yet been determined for the process to approve the revisions to the code sections.

Both the United States Senate and Congress have been in recess for the election, so no action has been taken on either the 9-1-1 SAVES Act or the funding of NG9-1-1. With the results of the November 5th election promising drastic changes in Washington, next steps on both of these pieces of legislation are uncertain.

Executive Director Bennett informed the Board that Cindy Barbera-Brelle, the first Illinois Statewide 9-1-1 Administrator, announced her retirement. She has been involved with the legislative changes. Ms. Barbera-Brelle has served in the public safety community for 50 years. We wish her luck with her next endeavour. As always, we continue to meet with the Big Eight counties, as well as APCO and NENA, to make sure our spending stays protected.

COMMUNICATIONS CENTER OPERATIONS

CRESTWOOD CONSTRUCTION

Executive Director Bennett met with FGM and the village manager to review structural items and finalize the drawings on 11/19. The drawings are ready. The building will be shared with Crestwood Public Works and will function 24/7. We will keep the Board updated as the project progresses.

DES PLAINES CONSOLIDATION

The cutover for Des Plaines is scheduled for the first week of December, tentatively scheduled for December 3, 2024. We've been meeting with Des Plaines to prepare for cutover. Our supervisors have been training Des Plaines staff on using the computers and technology. The call-takers and dispatchers have been going for ride-alongs.

GRANTS 2025 & 2026

As discussed last meeting, we secured two FY2025 grants, one for CAD-to-CAD and the other for Indoor School Mapping, which are both in process now. Grants for FY2026 were just announced since State's fiscal year begins on July 1st each year. We will apply for the remaining schools that were not included with our FY25 grant award. We will also apply for the consolidation grant for closing the Wheeling-Des Plaines PSAP by bringing Des Plaines into our center. Grants are due in February. The award announcements will come out in June, and the grant projects can commence in July.

OLYMPIA FIELDS RESOLUTION

Olympia Fields has voted to join our ETSB and has signed a five-year contract for dispatching services. Mr. Fleming asked how they'll fit into our operations since they're currently on a radio band with two other agencies. Executive Director Bennett explained that they will join the Chicago Heights radio band. Since the timeline is currently unknown due to the pending merger between SouthCom and Ecom, we have started preparations for on-boarding.

Ms. Ryles asked if the call-takers and dispatchers will be situated in Des Plaines or in Crestwood, and if there are new positions being added to bring them on-board. Executive Director Bennett explained that they will be able to work at either center as all the phones and radios are connected. We are creating a call-taking position, but we are not building more consoles since we are already equipped for this new position.

Mr. Cornier made a motion and Mr. Fleming made the second to approve the Olympia Fields Resolution as presented.

Roll Call Vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

NICE RADIO RECORDER MAYWOOD

Last meeting, we discussed the NICE radio recorder in the 1401 Maybrook Dr building in Maywood. Our Motorola radio technician took the server apart to dry out so he could assess the unit. He replaced the hard drive and a couple other parts at no cost. The Board approved up to \$15,000 for repairs at the last meeting. This is one of the benefits of having the Motorola employee on-site; the repairs could've been very costly.

MOTOROLA CAD MAINTENANCE CONTRACT

In this new maintenance contract, we have a hardware refresh, and four software upgrades built into it. The last time we completed a hardware refresh was in 2018-2019. Executive Director Bennett spoke with Deputy Director Tim Kinsella at Sheriff's Finance regarding the refresh cost of approximately 1.4 million. It makes sense to spread that cost over a ten-year contract and allows us to forecast our costs. The yearly increases are minimal, and the cost is shared between the ETSB and the Sheriff.

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Mr. Fleming made a motion and Ms. Morris made the second to approve the Motorola CAD Maintenance ten-year contract for 12/1/2025 through 11/30/2034 for a total of \$5,737,788.00, spread over the life of the contract.

Roll Call Vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

MOTOROLA PREMIER ONE ESSENTIAL PICAD ONSITE SERVICES

Executive Director Bennett found it would be most beneficial to have a trained employee from Motorola on-site to handle all our Motorola tickets, refreshes, and upgrades rather than bring in a third-party vendor. This arrangement would alleviate the time and effort our current staff puts into handling and resolving Motorola tickets. We have grown so much in the last ten years that we are now comparable in size to larger police departments that use this type of solution.

Motorola provided a quote for a ten-year term and the cost for year one of these services is \$247,500.00. Executive Director Bennett advised that having a similar contract with Motorola for the radio technician has been very beneficial.

Mr. Cornier asked what the contract cost covers? Mr. Fleming added that he'd like to know how their fee is determined. Executive Director Bennett explained that the contract covers that employee being on site forty hours a week, including backfilling the position while the on-site employee is on vacation. They will not work overtime but will adjust their hours should a project require it. Their benefits will be paid by Motorola since they are a Motorola employee. He added that he would ask for a breakdown, but Motorola is a private company that may not disclose that information. Mr. Matthews said it's a position contract and he's seen similar contract costs in the IT field.

Mr. Matthews asked if bringing in a contracted employee would affect the union employees. Executive Director Bennett advised it would be a Motorola employee, not an internal union employee. They are classified differently than the union employees and would only work on Motorola CAD-related issues.

Mr. Fleming asked if the contract was subject to cancellation, and who the employee reports to. Executive Director Bennett answered that we have the right to request a different employee if they're not a good fit for our agency or cancel the contract should we determine the on-site Motorola employee does not align with our agency's needs. The employee will report directly to the 9-1-1 center command staff.

Ms. Ryles noted that Motorola has discounts documented each year, but the price goes up each year. She asked if the cost is higher because we're such a large agency, to which Executive Director Bennett replied that the costs are comparable to similar sized centers using a third-party vendor and explained that our CAD is a very complicated system to maintain.

Ms. Ryles made a motion and Mr. Fleming made the second to approve the Motorola Premier One Essential PICAD Onsite Service ten-year contract as presented for \$2,837,315.00.

Roll Call Vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

ETSB BYLAWS

Executive Director Bennett provided a clean copy of the By-Laws approved by ETSB's States Attorney (SA) Brian Tracy and asked the Board to adopt the changes as presented. Additional changes will be proposed at the next meeting.

Mr. Fleming made a motion and Mr. Kuryla made the second to adopt the by-law changes as presented.

Roll Call Vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

Executive Director Bennett advised the first change to be proposed at the next meeting will be adding the Village of Olympia Fields as an agency served by Cook County ETSB. Mr. Cornier requested to include language that reads the Board adheres to Illinois procurement laws. Mr. Kuryla asked if everything that gets approved at the ETSB meetings goes before Legal. Executive Director Bennett said that all items that go before the Board for a vote (contracts, IGAs, resolutions, etc.) are reviewed by SA Tracy, prior to voting. Anything to do with procurement goes through the county procurement process involved with the county procurement rules.

Executive Director Bennett's understanding of Mr. Cornier's request is to spell out that the Board is acting in accordance with county procurement rules and stay diligent that we update our by-laws to reflect any future procurement rule changes. Executive Director Bennett will discuss having language added to fulfill this request with SA Tracy. He is very familiar with these types of documents because he is the SA that reviews contracts for other departments of the county.

FINANCIAL REPORT

BUDGET POSITIONS ADJUSTMENTS

Director Rhodes has taken over for Ms. Shereen Gamble, an Administrative Analyst. Her title is Director of Support Services, so she manages the IT people and inventory items in addition to handling ETSB finances and items for the Board. Our budget has tripled from what it was and the amount of equipment we manage has greatly expanded. She's also been pulled to manage the indoor school mapping. Her role has shifted into more of an administrative role. Executive Director Bennett recommends repurposing the Administrative Analyst position into a Director of Administration position.

Mr. Matthews made a motion and Ms. Ryles made the second to approve authorizing Executive Director Bennett to work with the Cook County budget office to reclassify the Administrative Analyst IV position to the Director of Administration.

Roll Call Vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

FY2025 BUDGET

The funding for the FY25 state grants will come in during our FY25, but our school mapping grant that we budgeted for in FY24 was paid during FY24. State's fiscal year differs from ours and starts July 1st. At the end of the year, we will roll over \$422,356 in our operational budget.

The state sets aside money for 9-1-1 each year. If the funds are not utilized, they get distributed to the 9-1-1 centers; however, this money is not guaranteed. We've received checks in July the last two years for approximately \$900,000 that have gone into our fund. We allocated \$500,000 from the last check we received to utilize towards the Crestwood expansion project to offset the FGM costs.

Ms. Morris made a motion and Mr. Cornier made the second to approve the FY2025 operational budget for \$6,362,784.

Roll Call Vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

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The capital budget includes the estimated budget for the Crestwood expansion, along with the other capital items. We only plan to utilize a fraction of the cost budgeted for radios on batteries and accessories since we will have approximately 200 radios in our inventory should more agencies come. We know we will spend money from the Consolidated Agency MDTs and Equipment for Olympia Fields, but we also have funds to available should we on-board more agencies in 2025. We will apply for State’s FY26 consolidation grants and hope to be awarded funding for the expansion. We’ve been successful in the past with consolidation grant awards. Although we don’t expect to spend our full capital budget allocated for the expansion, the budget for the expansion is high to account for what we may be awarded in grant funding, should the project progress quicker than expected.

Mr. Cornier asked for a more detailed breakdown for the capital item pricing related to the expansion. Executive Director Bennett explained that the costs are estimated for presentation to the Board in order to demonstrate how the budget for the expansion was determined. FGM did not have the final drawings available for vendors to provide actual quoted costs. All costs will be presented before the Board for approval prior to submitting orders or payments.

Mr. Cornier made a motion and Mr. Kuryla made the second to approve the FY2025 capital budget for \$4,720,000.00.

Roll Call Vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

NOVEMBER BILL PAYMENT RESOLUTION

The November Bill Payment Resolution is attached for the Board’s review.

The significant items to report are;

- CDW-G for \$44,927.36 – \$37,050 for Annual NetMotion License Renewals
- Cook County Sheriff for \$1,053,707.86 – Majority Pass through to the Sheriff
- Motorola for \$3,222,796.49 – Majority is Pass Through
- PowerPhone for \$28,509.82 – Annual Site Training Licenses & Protocol Maintenance
- RAVE for 13,237.50 – Annual Mass Notification/Smart 911 Licenses Renewal

Total Bills \$ 4,461,744.90

Mr. Fleming made a motion and Mr. Cornier made the second to approve the November Bill Payment Resolution as presented in the amount of \$4,461,744.90.

Roll Call Vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

FINANCIAL REPORT

Lauterbach & Amen will present the financial reports for the period.

Mr. Stahlman advised there will be one more month of financials to present to the Board at the December meeting. We just reached out for audit scheduling so that will take up most of the conversation over the next few weeks. Lauterbach & Amen has taken significant steps to address concerns expressed on last year's audit to be more transparent and improve the appearance of the report. Hopefully, we see a large improvement on the preparation side, but the ending report should appear similar to last year's. There is nothing out of the ordinary as it stands. Year to date revenue falls just under 6 million, right in line with what's expected. Everything looks good from L&A's point of view.

CLOSED SESSION

None.

PUBLIC COMMENTS

None.

FOR THE GOOD OF THE ORDER

The Board Meeting Schedule for 2025 was provided.

Executive Director Bennett thanked Chief Blasingame of Olympia Fields Police Department for attending the meeting. They have Forest Preserves and a Metra Station within their jurisdiction. Olympia Fields joining our ETSB and 9-1-1 Center will be beneficial for all parties involved. We're excited to bring their agency on-board.

MOTION TO ADJOURN

Ms. Ryles made a motion to adjourn the meeting of September 27, 2024, seconded by Mr. Fleming.

Roll Call Vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

The November 22, 2024 Cook County Emergency Telephone System Board meeting was adjourned at 12:08 p.m.

Next Meeting
December 13, 2024
10:30 a.m.
9511 W. Harrison, LL11
Des Plaines, IL 60016

Valerie Rhodes, Director of Support Services	Date
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