

PROPOSAL REQUEST

For

**Installation and Maintenance of a
Burglar and Fire Alarm Monitoring
System**

For

Cook County Emergency
Telephone System Board



REQUEST FOR PROPOSALS

Cook County Emergency Telephone System Board (ETSB) will receive sealed proposals for the installation and maintenance of a Burglar and Fire Alarm Monitoring System, for the existing and new burglar and fire alarms systems within the service area of the Cook County Emergency Telephone System Board member entities until **June 26, 2026 at 5:00 p.m.**

SUMMARY OF REQUEST

Cook County ETSB intends to consider entering into an agreement with a qualified firm to provide high quality maintenance of a Burglar and Fire Alarm Monitoring System, and to all alarm subscribers at the lowest possible cost.

Background:

1. Cook County ETSB is responsible for dispatching the police and fire department to the scene of emergency incidents.
2. At this time Cook County ETSB provides services to 22 municipalities. There is significant growth expected over the next few years for police and fire dispatch.
3. Equipment will need to be provided at each Cook County 911 location, 9511 Harrison, Des Plaines, IL. 60016, 1401 S Maybrook Dr, Maywood, IL 60153, 14025 Kostner, Crestwood, IL 60445.
4. Alarms will need to send burglar alarms, fire alarms, troubles, and supervisory signals.
5. There is no current alarm monitoring system in place.
6. Further questions may be directed to:

Martin Bennett, ENP
Executive Director
Cook County ETSB
847-294-4744 (office)
312-914-3839 (cell)
mbennett@ccsheriff.org

It is the intent of this RFP to allow the Proposing Parties to make a proposal to Cook County ETSB to supply and install alarm receiving equipment, provide timely maintenance of the equipment, and perform installation of alarm monitoring equipment, to all existing and future alarms.

The proposals must include a system capable of receiving signals from direct connect, digital alarms, digital dialers, data gathering panel, long and short-range radio, cellular, and IP alarms. The system proposed by the Proposing Party must permit Cook County ETSB to receive these signals preferably via the SIS (Security Information System) monitoring system at our 3 locations , 9511 Harrison, Des Plaines, IL. 60016, 1401 S Maybrook Dr, Maywood, IL 60153, 14025 Kostner, Crestwood, IL 60445.

The proposal must provide for Web-based monitoring software to utilize in conjunction with the alarm monitoring equipment. A Cook County ETSB preference would be a monitoring application, that is already interfaced with Motorola Premier One CAD. The software should be capable of operating on any computer as long as internet connection exists. The software should be capable and licensed to operate on an unlimited amount of workstations, laptops, tablets, or other cellular devices. Cook County ETSB will provide a list of employees or agencies that will have access to this software. Optimally, Cook County ETSB member agencies could view alarms not in full service and contact lists.

The successful Proposing Party shall provide a method to back-up the alarms signals should Cook County ETSB become inoperable. This back-up should have a redundant location, and be UL listed.

The alarm board shall be capable of:

1. An audible, visual, and printed alarm signal for each alarm change of status. At a minimum, alarm status shall include burglar, fire, trouble, supervisory, and secure. It is preferred that fire alarms capable of sending point identification signals are available to the Cook County ETSB operators as well, so responding personnel will know the exact location, the alarm is originating from or if additional signals or locations activate.
2. The alarm board shall allow for a multiple alarm acknowledgement function with a single key stroke when ten (10) or more alarms are received at the same time. Sometimes referred to as "Storm Mode" this is a critical function, so that alarm operators do not become overloaded during power outages, or other acts of nature.

Proposing Party Equipment Specifications:

1. The Proposing Party shall provide 24 hour, 7 days a week, repair service for all the equipment it is supplying, the Proposing Party must be able to have qualified repair personnel enroute to the PSAP within thirty (30) minutes, and on-site at the PSAP within two (2) hours of notification.
2. The Proposing Party should outline its response time to problems with radio devices in the field including corrupt radio causing other radios to into comm fail, comm fails, low battery, and battery charge fail.
3. All alarm equipment supplied must be UL listed for the function.
4. The Proposing Party must submit with their proposal that they are certified and licensed to operate within the State of Illinois, and provide a list of similar systems that they have installed and maintain (agency, contact names, and phone numbers).
5. The Proposing Party must guarantee to keep a supply of replacement parts to insure the alarm network's reliability.

6. The Proposing Party must install IP links to receive alarm signals, at all Cook County 911 locations.
7. The Proposing Party must offer the alarm subscriber a choice of how their alarm is transmitted, via the following modes, AES Radio Model 7788F/7744F or equivalent, DMP-ICOMSLF or equivalent, DMP-CELLCOMSLF or equivalent, or any combination. Unless a specific method of alarm transmission is required by a Cook County ETSB member entity, i.e. AES Radio Model 7788F/7744F or equivalent only.
8. All installations shall follow NEC, NFPA, and local fire/building codes.
9. The Proposing Party shall perform routine maintenance and preventative measures on the system/network to insure optimal operation, the party shall submit a schedule of maintenance visits that will be performed.
10. The Proposing Party shall supply adequate lightning protection and proper grounding to all of its equipment.
11. All alarm equipment supplied must operate for a period of no less than twenty-four (24) hours from its own internal back-up battery power supply. The Proposing Party shall replace these internal battery power supplies at least once every three (3) years, or sooner, should they become defective, at no cost to Cook County ETSB, Cook County ETSB member entities, or Subscriber. Battery replacement must be included in the maintenance cost to the customer.
12. All alarm equipment shall be inspected once every two (2) years, and a record of this inspection shall be forwarded to Cook County ETSB.
13. Currently, there are approximately there are no alarms being monitored by Cook County ETSB. If the current vendor is not awarded the contract, the successful Proposing Party shall endeavor to buy out the current alarm leases with subscribers. Proposing Party shall provide new equipment, at no cost, to those subscribers that purchased their equipment from the current vendor.

The company that is awarded the contract shall, at the time their contract comes to an end, sell their leases to the next company that is awarded the RFP. At the end of the contract, the existing vendor shall post the total value/costs of the current contract for the next company that is awarded the successor contract.

14. The Proposing Party shall enter into contract with alarm subscribers for a term of not more than three (3) years, and billed monthly or quarterly at the customers' request and shall provide an "out clause" should the subscriber relocate or go out of business. Fire and burglar alarms will remain in-service and the property owner will be held responsible.

15. The Proposing Party must, at no cost to Cook County ETSB, provide monitoring equipment for Cook County ETSB facilities as indicated by Cook County ETSB, and install or relocate equipment as needed.
16. The successful Proposing Party shall allow all current and future subscribers to transmit their signals to Cook County ETSB regardless of the alarm vendor that is supplying the burglar or fire alarm system. Such connections shall be completed within seven (7) business days of the Proposing Party receiving the approval for connection from the Cook County ETSB, with no additional fees. Additionally, the Proposing Party shall disconnect any alarm system signal within seven (7) business days of notification of Cook County ETSB.
17. The successful Proposing Party shall not disconnect any fire or burglar alarm system from the alarm board without giving thirty (30) day prior notice to the appropriate Cook County ETSB member police or fire department. The Proposing Party shall then communicate immediately to the Cook County ETSB member police or fire department that a disconnection has been made. If payments are made and the business is back in good standing, immediate communication shall be made with the Cook County ETSB member police or fire department.
18. The successful Proposing Party shall provide the initial training required to instruct Cook County ETSB personnel on the use of the installed equipment and software, and must supply documentation, manuals, and/or instructional material.
19. All Proposing Parties shall supply with their proposal, a timeline of the detailed schedule and checklist that will be required to complete the installation, and how they plan to complete the installations, including, equipment procurement, installation of equipment, and testing of system.
20. The Proposing Party shall supply a form to Cook County ETSB which includes the name, address, mailing address, email, and contact phone numbers of all new subscribers. The Proposing Party shall also request updated contact / Keyholder information from existing subscribers on an annual basis, which will be provided to the Cook County ETSB member police and fire departments.
21. The Proposing Party must supply proof that the Party is insured for public liability at a minimum of \$5,000,000.00 and ~~they~~ that the Party will agree to keep this policy in force during such time as ~~that~~ the Agreement between Cook County ETSB and the successful Proposing Party is in effect. The Proposing Party shall also agree to name Cook County ETSB, its employees, its member communities', officials, and their employees as an additional insured under such policy and hold, Cook County employees, its member entities', and appointed officials harmless in the event of any claim or loss. Further, the Proposing Party shall provide, during the term of the contract, statutory limits of Workman's Compensation coverage for its employees naming Cook County ETSB as additional insured.
22. The successful Proposing Party shall agree to provide the initial transfer of all existing subscribers of Cook County ETSB, to any new system, should there be a need without imposing a connection fee.

23. Cook County ETSB shall acknowledge the successful Proposing Party owns all equipment in accordance with this proposal, and in the event an agreement is terminated for any reason, the successful Proposing Party shall have the right to remove same upon ninety (90) day notice.
24. The successful Proposing Party shall enter into contract, to provide these with Cook County ETSB for a length of five (5) years, this contract may be terminated, for any reason, with a ninety (90) day written notice, delivered by certified mail. The proposing party may propose language for an extension clause beyond the five (5) years.

Requirements for Vendors

1. Bidders shall submit the following information along with the proposal response as evidence of compliance with the specifications. Note: The proposal may be rejected if the information listed herein is incomplete or if the proposed system deviated from the specifications provided herein.
2. Successful vendor must provide a copy of documentation indicating it is properly licensed by the State of Illinois Department of Professional Regulation as an alarm contractor.
3. Successful vendor shall guarantee all available, applicable warranties, as provided by the manufacturer, shall be passed on to Cook County ETSB and its subscribers.
4. The successful vendor must make available for lease to subscribers the AES Radio Model 7788F/7744F (or equivalent) subscriber unit transceivers, capable of transmitting and receiving radio alarm signals to Cook County ETSB communication center. The successful vendor shall include in the lease the provision for "loaner" units while a malfunctioning unit is replaced, along with honoring any and all warranties issued by the original manufacturer for the duration of the lease. The successful vendor shall provide to the Cook County ETSB in writing its proposed monthly cost for the lease, which shall be billed directly by the vendor to the subscriber. The successful vendor shall not change lease rates without written permission from Cook County ETSB. Nothing in the proposal or any subsequent agreement should be construed to imply that the vendor may not sell equipment and/or maintenance agreements to a subscriber outright.
5. All AES radios shall be programmed to transmit burglar, fire, trouble and supervisory signals when installed regardless of the current need of the premise. At the time of any service call for an AES radio, the radio shall be reprogrammed to transmit fire, trouble and supervisory signals.
6. The successful vendor will be the sole provider for the sale and installation of fire and burglar alarm transmitting equipment for Cook County ETSB. A subscriber may have any qualified vendor install fire alarm equipment at their property.
7. Successful vendor shall provide all receiving equipment at the dispatch location, and all ongoing service and maintenance for Cook County ETSB head-end equipment at NO COST to the Cook County ETSB.

8. Successful vendor shall provide ongoing network maintenance in accordance with the manufacturer's specifications including network balancing and subscriber antenna modification whenever required for optimum overall network operation.
9. The successful vendor shall replace the standby battery within three (3) business days in any subscriber alarm equipment, when necessary and to ensure the subscriber installation is in compliance with the twenty-four (24) hour standby requirement.
10. The successful vendor shall maintain the inventory of spare parts, and equipment to guarantee that all alarm monitoring equipment can be repaired within the period of time specified in this proposal.
11. The Proposing Party must state what their response time will be for service required Monday through Friday 8am-6pm and evenings, weekends, and holidays for corrupted radios causing other radios to go into comm fail, low battery, and battery charge fail. In no event may any Cook County ETSB subscriber's premise be left without the ability to transmit a fire or burglar alarm signal.
12. The successful vendor shall provide fire and burglar alarm monitoring equipment to all Cook County ETSB-designated facilities at NO COST to Cook County ETSB. The successful vendor will install up to ten (10) radios at selected Cook County ETSB member entity owned facilities to establish the base network. These radios will be installed for \$0.00 and a monthly fee of \$0.00. Additional radios, beyond the stated ten (10), will be installed by the successful vendor for \$0.00 and a reduced maintenance plan of \$30 per month.
13. Successful vendor will be responsible for any electrical upgrades, which may be necessary to ensure installation and maintenance of all equipment at Cook County ETSB.

NOTICE TO BIDDERS

Proposals for INSTALLATION/MAINTENANCE OF FIRE AND BURGLAR ALARM MONITORING SYSTEM for the communities of the Cook County ETSB will be received at the Cook County ETSB 9511 W Harrison, Des Plaines, IL 60016 until **June 26th 2026 at 5:00 p.m.**

The bid must clearly identify the firm, individual, or organization that is submitting the bid.

Relevant portions of "An Act to Prohibit Discrimination and Intimidation on Account of Race or Color in Employment under Contracts for Public Buildings or Public Works", approved July 8, 1933, as amended, "Fair Employment Practices Act", approved July 21, 1961, as amended and The Prevailing Wage Act", Illinois Revised Statutes, as amended, and Contract Provisions required by Section 85.38 of the Code of Federal Regulations, US Department of Housing and Urban Development, apply to this bid.)

Firm understands the Illinois Freedom of Information Act requirement to produce to the Requestor any of its company records and documents which are in any way related to the performance of services under this agreement. The Firm agrees to be bound by the provisions of the Act and agrees to deliver of a request by Cook County ETSB for said records. Firm agrees to reimburse Cook County ETSB any fees, fines, or costs incurred by or assessed against Cook County ETSB for its failure to deliver requested records in the possession of the Firm, and which the Firm failed to deliver to Cook County ETSB within three (3) business days of its receipt of a request from Cook County ETSB to do so. An e-mail request for records and documents will be considered received by the Firm on the day sent.

Any questions regarding the bid specifications can be direct to:

Martin Bennett, ENP
Executive Director
Cook County ETSB
9511 W Harrison
Des Plaines, IL. 60016
847-294-4744 (office)
312-914-3839 (cell)
martin.bennett@ccsheriff.
Org

Cook County ETSB reserves the right to waive any irregularities and technicalities, and to accept or reject any or all bids or any part thereof.

CLARIFICATIONS

Cook County ETSB reserves the right to make clarifications, corrections, or changes in this Request for Proposal at any time before the proposals are opened. All bidders or prospective bidders will be informed of said clarifications, corrections, or changes.

Any Bidder who is in doubt as to the true meaning of any part of the Request for Proposal, or finds a discrepancy or omission therein, may submit to Cook County ETSB a written request for an interpretation or correction. The person submitting the request shall be responsible for its delivery to Cook County ETSB at least two (2) days prior to the bid opening date.

Any proposed system must be in compliance with NFPA 72-National Fire Alarm and Signaling Code, as well as in accordance with the locally adopted code established by the Authority Having Jurisdiction(AHJ).

CONTRACT PERFORMANCE BOND

The successful bidder, prior to the execution of the Contract by Cook County ETSB, shall furnish to Cook County ETSB a surety bond in the sum of \$25,000.00 on a form acceptable to Cook County ETSB. All proposals shall be submitted on the basis of the furnishing this bond executed by a corporate surety company licensed to do business in the State of Illinois.

The bond shall also guarantee the faithful performance of the Contractor's obligations under the Prevailing Wage Act. The aforementioned bond shall be issued for a 365-day period subsequent to the date of substantial completion. The bond shall be issued by a surety company which is acceptable to Cook County ETSB. Upon Cook County ETSB receipt and acceptance of a performance and labor/material payment bond(s), Cook County ETSB shall promptly return the Contractor's bid guarantee. All work performed under the terms of any contract resulting from this RFP shall be work subject to the Illinois Prevailing Wage Act, 820 ILCS 120/0.01*et seq.*

IRREGULAR PROPOSALS

Proposals that contain omissions, erasures, alterations, or additions not called for, conditional or alternate proposals, or that contain irregularities of any kind may be rejected as irregular and non-conforming.

DISQUALIFICATION OF PROPOSALS

Two or more proposals from a person, firm, or corporation, under the different names will not be considered. Evidence that any bidder is interested in more than one proposal for the same work will cause rejection of all proposals. Any or all proposals will be rejected if there is evidence of collusion among the bidders.

WITHDRAWAL OF PROPOSALS

Bidders may withdraw Bids at any time prior to the bid opening time and date. Withdrawal requests shall be made in writing and must be received by Cook County ETSB before the time and date stated for the Bid Opening. Properly withdrawn Bids will be returned unopened to the person or firm submitting the bid. No contract proposal shall be withdrawn for a period of forty-five (45) days after the opening of any proposal.

ACCEPTANCE OF PROPOSALS

Proposal submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the bidders. Cook County ETSB may accept the proposal that is, in its judgment, the best and most favorable to the interests of Cook County ETSB and to the public; reject the low-price proposal; accept any item of any proposal; reject any and all proposals; or waive irregularities and informalities in any proposal submitted or in the request for proposal process. The waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Bidders should not rely on, or anticipate, any waivers in submitting their contract proposals.

On acceptance of the successful Bidder's contract proposal by Cook County ETSB, the successful Bidder's proposal, together with Cook County ETSB notification of acceptance, shall become the Contract for the Work.

SELECTION OF BIDDERS

Cook County ETSB reserves the right to select a proposal in accordance with the work to be done, equipment and labor to be furnished, experience and pecuniary resources, and the lowest priced responsible bid.

Cook County ETSB reserves the right to waive any and/or all technicalities, to reject any or all proposals, and to make an award in the best interest of Cook County ETSB.

INTERVIEWS

Cook County ETSB reserves the right to conduct interviews to facilitate the decision-making process to enter into a contract with the certain individual, firm or corporation.

EXECUTION OF CONTRACT

The individual, firm, or corporation to whom or to which a Contract has been awarded shall furnish an executed Contract and Proof of Insurance to Cook County ETSB within fifteen (15) calendar days after Notice of Award has been received by them from Cook County ETSB. Failure by the Bidder to furnish an executed Contract and Proof of Insurance within the fifteen (15) calendar days specified shall be just cause for annulment of the award, or of the Contract if executed.

CANCELLATION OF CONTRACT

Cook County ETSB reserves the right to cancel this contract without cause at any point in the duration of the life of the contract. Cook County ETSB shall provide written notification to the Contractor sixty (60) calendar day prior to the cancellation.

CHECKLIST

Four (4) copies of the proposal	
Provide time implementation schedule	
Provide standard catalog sheet with equipment specifications for all equipment to be installed	
Provide a list of three (3) references where you are presently providing alarm board services	
Provide a copy of your State of Illinois alarm licensing	
Provide listing of any new or upgraded systems being offered	
Provide listing of any additions or exceptions taken with the specifications	

Provide rent proposals connections and monthly monitoring	
---	--